*[Data that has been automatically pre-filled in the templates for the cover notes is based on the operational arrangements which have last been updated on 2024-03-22. Should the respective CID and/or operational arrangements have been amended in the meantime, please reach out to ECFIN-RECOVER.]*

*[DATE]*

*[AUTHOR (Organisation, not name)]*

**LV-C[C6]-I[6-3-1-3-i-] Development of the innovation ecosystem of public administration**

**LV-C[C6]-I[6-3-1-3-i-]-M[204] Entry into force of the regulatory framework in relation to the innovation eco-system**

**Date of completion:** **Q2 2025**

**1) Context: description of the measure and relevant context from the CID annex** [text in full from the English version]

The objective of this measure is to foster the innovation culture and increase the innovation output within public administration. The measure consists of both investment and reform elements. The reform consists of a) the adoption of a regulatory framework to support the development of the public sector innovation ecosystem and b) setting up and running of a public administration innovation lab. The reform shall be implemented by 30 June 2025. The investment consists of a) hiring of experts in innovation-relevant areas, b) setting up and equipping facilities for co-creating activities and c) piloting some of the innovations created in the innovation lab. The investment shall be implemented by 30 September 2025.

**2) Copy of the milestone/target wording** [text in full from the English version]

| Seq.num | Measure (reform or investment) | Milestone/Target | Name | Qualitative indicators (for milestones) | Quantitative indicators (for targets) | | | Indicative timetable for completion | | Reporting and implementation responsibility | Description of each milestone and target |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Unit of measure | Baseline | Goal | Quarter | Year |
| 204 | C6.6-3-1-3-i- Development of the innovation ecosystem of public administration | Milestone | Entry into force of the regulatory framework in relation to the innovation eco-system | Development and implementation of a common experimental framework for public sector innovation |  |  |  | Q2 | 2025 | State Chancellery | A regulatory framework (guidelines, regulations, recommendations, etc.) to support the development of the public sector innovation ecosystem shall enter into force.  The framework shall, inter alia, address the following challenges: — Reduce the fragmentation of the Latvian innovation ecosystem and its governance; — Improve cooperation among institutions in the implementation of innovation policy; — develop a common framework for experimentation  Innovation lab is set-up and operating. Main functions of the Innovation Lab are: 1) development of a case studies of public innovation; 2) creation of innovative solutions to public administration challenges; 3) Testing of a prototype solutions 4) Communication to the public on innovation in public administration |

Verification mechanism:

Summary document duly justifying how the milestone (including all the constitutive elements) was satisfactorily fulfilled, with appropriate links to the underlying evidence. This document shall include as an annex the following documentary evidence: a) copies of the legal acts and other documents relevant for establishment of the regulatory framework for the public sector innovation ecosystem and the establishment of the Innovation Lab, published in the official journal, including a reference to the provision indicating the entry into force; b) documentary evidence confirming the entry into operation of the Innovation Lab.

Further specification: (if relevant)

**3) List of key evidence provided in FENIX**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Identifier [same as in FENIX] | Name of the evidence.  For legal acts please provide the full legal reference and date of entry into force | Short description | Link to the requirements below |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

**4) Detailed justification**

*[Explain clearly how the achievement of the milestone/target is demonstrated by the evidence provided,* ***covering ALL elements of the milestone/target and the elements of the measure description that are directly or indirectly linked to the milestone/target’s requirements.***  *(e.g. the fact that (i) a certain institution had (ii) to accomplish something (iii) in a certain way in order (iv) to achieve a certain goal (v) by a certain date). Please provide* ***a clear link between all the below elements and the one or more evidence items listed above.***

Requirement 1: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

Requirement 2: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

Requirement 3: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

[…]

Contribution to the achievement of other elements from the measure description: [evidence related to the elements that are not directly addressing the M/T but in the measure, where relevant]